

21 April 2015

MEMORANDUM ECA NO. 15-20

TO:

ALL COLLEGE SECRETARIES

FROM:

MÁRÍLY R. CANTA, Ph.D.

Assistant University Registrar and

Officer in Charge

Office of the University Registrar

RE:

SUBMISSION OF CLASS SCHEDULES FOR FRESHMEN FOR THE FIRST

SEMESTER, AY 2015-2016.

May we please remind all College Secretaries to kindly submit the class schedules for freshmen for the First Semester AY 2015-2016 on or before 18 May 2015 (Monday). Please note that these schedules will still have to be allocated in the preparation of block sections for the freshmen.

The pre-enlistment schedule for freshmen will start on 01 June 2015.

Thank you very much.